



## 2014 AGM Minutes

Saturday 22 November, Rangiaohia Marae, Matata

**Karakia Timatanga:** The meeting opened with the karakia at 2.10pm

**Present:** Cathy Dewes (Trustee), Leith Comer (Chairman), Tony Semmens, Freda Semmens, Paora Warbrick, Nereta Pereiha-Perenara, Mika Perenara, Tunis Perenara, Anthony Olsen (Hāpai-Ō), Merepeka Raukawa-Tait (Trustee), Theresa Rondon-Harvey, Jamie Himiona, Tiipene Marr (Trustee), Donna Semmens (Trustee), Wikitoria Falwasser, Larissa Renata, Maria Minarapa, Janet Mason, Matengawha Hataraka, Tanira Raureti, Kura Raureti, Rinaha, Gladys Canterbury, Roger Canterbury, Rachel Park, Luana Green, M Hunia, A Hunia, Peri Marks, Tame Minarapa, Darcy Stoneham, Maxine Marks, Chris Clarke, Tony Perenara, Lindsay Marr, Margaret Burton.

### 1. Apologies

Te Atawhai Meredith, Dr Melanie Cheung, Harina Warbrick, Kenneth Raureti, Peri Marks, Louis Perenara, Graham Pryor, Trudy Olsen, Alana Hunter, Marty Hunia (for lateness), Shirley Marr

*That the Apologies be received. Moved - Tiipene Marr / Seconded - Nereta Pereiha-Perenara*

### 2. 2013 AGM Minutes

The 2013 AGM Minutes were tabled.

*That the 2013 AGM Minutes be accepted. Moved - Tiipene Marr / Seconded - Rita Costar*

### 3. Matters Arising from Minutes

**Financials:** The 2012 and 2013 were not accepted; they will be included in the 2014 Financials.

**Kahui Kaumatua:** It was asked at the 2013 AGM that the kahui kaumatua be the point of reference for hau kainga issues.

**Charitable Trust:** Where in the financial report is the term investment?

**2014 AGM Minutes:** It was asked that the 2014 AGM minutes be written with headings and action points.

**ACTION POINT:** The minute taker is to write the 2014 minutes with headings and action points.

## 4. Chairman's Report

**Comprehensive Treaty Settlement:** Mandate process update - Te Mana is currently seeking Crown agreement. The Office of Treaty Settlements is in the process of meeting with submitters.

**Mana Whenua:** Tiipene Marr explained the Mana Whenua process. This was supported by a fly through presentation followed by a Mana Whenua PowerPoint presentation.

**Strategic Partnerships:** Cathy explained the Strategic relationship formed with the Ministry of Education.

*That the Chairman's report be received: Moved - Tiipene Marr / Seconded - Cathy Dewes*

*That the outgoing Chair receives a vote of thanks for his time as chair: Moved - Leith Comer / Seconded - Tiipene Marr*

## 5. Hāpai-Ō Report

**Communications:** The website has been revamped with a new layout and branding.

**Building a Strong Base:** We haven't yet started the proceedings for the new building on the land Te Mana has purchased on Arawa Street.

**Other Achievements:** After securing a new management agreement with DOC twelve months ago, we are now in the process of applying for a full concession of Te Tapahoro.

A hardcopy of Anthony's PowerPoint presentation was requested.

**ACTION POINT:** Anthony is to supply hard copies of the PowerPoint presentation to anyone who requests it.

*That the Hāpai-Ō Report be received. Moved - Rita Costar / Seconded - Cathy Dewes*

*That Anthony and the staff of Te Mana be congratulated for the AGM preparation. Moved - Leith Comer / Seconded - Tiipene Marr*

## 6. Financial Report

**Report Preparation:** There were requests from the 2013 AGM that we provide the financials to people well before the AGM. Te Mana made every effort for that to happen. If there are any questions from the floor, the KPMG auditor is available to take questions via telephone during the hui. There is a need to communicate a process of receiving hard copies of the financials and other information for those who don't use technology. Donna and Tiipene have the Hau Kainga portfolio, which includes communications.

**Charitable Trust:** The 2014 Financial Report clearly shows the term investment made by the Charitable Trust. There was confusion as to why this did not show in the 2013 Financials. The Chair explained that the Charitable Trust was not set up until late 2013 and the financials for that year ended on 30 June 30.

**Investments:** Our investments are mid to low risk, there has been more spending in terms of the comprehensive claim and mana whenua but, if our mandate is accepted, OTS will give us \$100,000 which will rectify that issue.

**Other Expenses:** These are essentially operating expenses e.g. phone, power, photocopier, stationary etc. It was raised from the floor if the 'other expenses' can be itemised in next year's financials.

**ACTION POINT: Anthony is to ask KPMG to itemise 'other expenses' in the 2015 Financial Report.**

**Staff Wages:** There has been no increase in wages and salaries; there has been a reduction in hours. The slight increase in the total amount of wages is because of the management contract for Te Tapahoro where Brice Brown was hired to manage the campground.

**Other:** Anthony said that if there is something that has not been covered, he can be contacted outside of this AGM.

***That the 2014 Financials received: Moved - Larissa Renata / Seconded - Merepeka Raukawa-Tait***

Note - The accounts for audited 2013 were not received.

## **7. Portfolios**

**Comprehensive Claim:** Leith explained the process up to the present and the plans for the next 9-12 months.

**Charitable Trust:** Merepeka briefly explained the operations and the procedures of the Charitable Trust. All grants paid out are for Registered Beneficiaries only. It was asked if the cut-off dates for applications be advertised and a list of recipients be made available on the website.

**ACTION POINT: Merepeka is to ensure that a copy of grant recipients and amount granted will be made available and cut-off dates for applications will be advertised on website and in the newsletter.**

**Hau Kainga:** Donna explained some of the future projects of Hau Kainga e.g. Te Arawa Games.

- Look at ways to restore and maintain confidence in the database
- Find ways to improve the relationship between Te Mana and the Validating committee
- Get ideas from the iwi to build a new Wharekai

**Te Reo and Education:** Cathy explained where the Te Reo and Education strategy is sitting right now and how far it has come (Whanau councils, Reo classes) and the plans for 2015 (Kaphaka, Kohanga Kainga etc.)

**Health and Social Services:** Merepeka explained the processes and the goal of addressing the social and health services of Ngati Rangitahi and whanau Maori.

**Trust Deed Review:** Leith explained the review is currently on the table and future decisions that need to be made and resolved in the next 6 months.

## 8. Other Business

**Ngati Rangitahi ki Matata:** It was mentioned from the floor that at the 2013 hui there was a resolution that Te Mana o Ngati Rangitahi formally notifies the Whakatane District Council that our Kahui Kaumatua are the first point of contact with any discussion regarding Matata, specifically around the sewerage. The issue of who speaks for Ngati Rangitahi ki Matata was left on the table for the Hau Kainga and the Trust for further discussion.

**Marae Lane** Tiipene Marr said that he would like to put forward a motion that we get Marae Lane tar sealed. More information is needed about what is required to tar seal Marae Lane

**Te Tapahoro:** Te Tapahoro isn't owned by Ngati Rangitahi; it is owned by the Crown and managed by the Department of Conservation. Te Mana negotiated an agreement with DOC to manage it. The money still goes to DOC and they pay us a percentage. We have always had to pay to stay at the campground. Te Mana is in the process of negotiating a concession with the Department of conservation.

**AGM:** The Chairman thanked the staff of Te Mana for the set-up of the hui, the trustees for their participation and the iwi for their presence.

**Whare kai:** Tame Minarapa spoke on the development of the whare kai and forming a building committee of about 6-8 people to come together and draw up a plan.

**Karakia Whakamutunga: 4.30pm**