



*Kia tū ora ai a Ngāti Rangitihī i runga i tōna ake
Rangatiratanga mō ake tonu atu*

IWI INITIATIVES GROUP AGREEMENT FORM

On behalf of _____

We the undersigned agree to the following conditions if we are funded by Te Mana o Ngati Rangitihī Trust.

1. To spend the grant only for the purpose (s) approved by Te Mana o Ngati Rangitihī Trust unless written approval for a change of purpose (s) is obtained in advance.
2. To return to Te Mana o Ngati Rangitihī Trust any portion of the grant that is not spent on the approved purpose (s)
3. To return to Te Mana o Ngati Rangitihī Trust any portion of the grant which is unspent should the event/activity be cancelled indefinitely.
4. To make any files or records that may relate to the expenditure of this grant available for inspection if requested by Te Mana o Ngati Rangitihī Trust.
5. To complete a financial report when the grant has been fully spent, or when the event/activity has been completed, whichever is soonest.
6. To inform Te Mana o Ngati Rangitihī Trust of any changes before the grant has been considered or the grant has been fully used and accounted for. (For example, change of postal, physical address or email address; telephone or facsimile number; or any other significant event)
7. To lay a complaint with the Police and notify Te Mana o Ngati Rangitihī Trust immediately if any of the grant money is stolen or misappropriated.

DECLARATION

I declare:

- a) That all the details contained in this Client agreement and in the application form, or supplied by us in support of our application, are true and correct to the best of our knowledge and belief; and
- b) That I have the authority to sign this Client Agreement and to provide information; and
- c) That I/we have the following set of minimum controls in place
Appointment of a treasurer who is responsible for keeping the financial records; and
Tracking of different funding e.g. through a spread sheet or journal entry

First name

Last name

Position

Daytime phone number

Alternative phone number

Fax number

Email address

Signature

Date

(day / month / year)

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